

Tender No. : GPWR/Store/Tender/2025

TENDER DOCUMENT

for

**The procurement of Items for setting up of Housing Facilitation Centre
(HFC)**

Tender Fee : Rs. 500/- (Non-refundable)

Postal Charges, inland	: Rs.100/-(Rs. Hundred only)
Highest Estimated Cost	:Rs.3.90 Lac
Date of commencement of sale of tender document	: 7 th August, 2025
Last date for receipt of the bids (Technical & Financial Bids)	: 25 th August, 2025 at 1:00 PM
Date and time of opening the Technical bids	: 25 th August, 2025 at 3:00 PM
Date and time of opening the Financial bids	: 27 th August, 2025 at 3:00 PM



Govt. Polytechnic for Women Rehan

Vill. Kadana, P.O. Kandor, Tehsil Fatehpur, District Kangra, HP-176022

E-mail: principalgprehan@gmail.com

Telefax: 01893-252777



TENDER NOTICE

Principal Govt. Polytechnic for Women Rehan, Distt. Kangra (H.P.) intends to procure following items for setting up of HFC in this institute. The interested bidders/suppliers are therefore requested to quote your lowest rates for supply of these items in two separate sealed envelope – one for Technical Bid (including EMD) and other for Financial Bid to reach in the office of undersigned on or before 25/8/2025 by 1:00 PM. The Technical bid shall be opened on 25/8/2025 (Monday) at 3:00 PM and the financial bid shall be opened on 27/08/2025 (Wednesday) at 3:00 PM in the presence of the bidder/supplier or their authorized representative who wishes to be present. The tender documents can be downloaded from Institutional website www.gpwrehan.edu.in under the "Tenders" tab on the website which is available w.e.f. 07/08/2025. The tender document downloaded from the website must be accompanied by a tender fee of ₹500/- (Rupees Five Hundred only), in the form of a Demand Draft drawn in favour of The Principal, Govt. Polytechnic for Women, Rehan, District Kangra (H.P.), payable at SBI Rehan. The complete set of the tender document can also be purchased from the office of the undersigned by paying the non-refundable tender document fee amounting Rs 500/- (Rupees five hundred only). Also, the tender document can be purchase through post & for such tender an amount of Rs. 100/- as postage charges will be charged extra. The Principal, Govt. Polytechnic for Women Rehan will not be responsible for the postal delay, if any. *The financial bids of only those bidders who qualify in the technical evaluation shall be opened.* The details of items are as under:

Sr. No.	Name of Item	Qty. to be procured
1.	Shake Table (as per specifications given)	01
2.	Building Models: Masonry Buildings with Bands, Confined masonry with confining Column, RCC Beam Column Slab Joint detail, Slab only, Beam Cantilever slab, Steel frame with Puff Panel, LGSF Technology, Kath Kuni, Dhajji Diwari, Thatra	1 each

All Tenders/bids must be accompanied with Earnest Money Deposit (EMD) of ₹ 10,000/- (₹ Ten Thousand Only) in the shape of Account Payee Bank Draft in favour of Principal, Govt. Polytechnic for Women Rehan.

The undersigned reserves the right to reject any or all tenders without assigning any reason thereof.

-sd-
Principal GPW Rehan
Distt.-Kangra(H.P.)-176022

General Information

1.	Description of the Tender	Procurement of Items for setting up of Housing Facilitation Centre (HFC)
2.	Tender fee (Non-refundable)	Rs. 500/- (Rs. Five Hundred only) in favour of Principal, Govt. Polytechnic for Women Rehan (HP)
3.	Earnest Money (EMD)	Rs. 10,000/- (Rs. Ten Thousand only) in favour of Principal, Govt. Polytechnic for Women Rehan (HP)
4.	Last Date and Time of Submitting the Bids (Technical & Financial Bids)	25 th August, 2025 at 1:00 PM
5.	Date and Time of Opening the Technical Bids	25 th August, 2025 at 3:00 PM
6.	Date and Time of Opening the Financial Bids	27 th August, 2025 at 3:00 PM
7.	Period of Completion	45 Days
8.	Sections in the Tender Document	A : Bidder's Information B : Terms and Conditions C : Proforma for Technical Bid D : Proforma for Financial Bid
9.	Checklist of the Documents to be Submitted with the Bid	1. GST 2. PAN 3. Earnest money amounting to Rs. 10000/- (Rs. Ten Thousand only) 4. Tender fee amounting to Rs 500/- (Rs. Five hundred only) (Proof need to be attached) 5. Certificate of OEM or authorised distributorship 6. Copy of the supply order of similar type of items from any 2 reputed govt. institutes. 7. Non-Blacklisting undertaking 8. Price reasonability undertaking 9. Any other relevant document
9.	Important Instructions: <ol style="list-style-type: none"> Each page of this tender document must be signed and stamped by the bidder and be submitted along with duly filled price schedule. The bidder has to submit Technical Bid & Financial Bid in separate sealed envelopes. Both bids should be further enclosed in the outer sealed bigger envelope superscribed as "Tender for the procurement of Items for setting up of Housing Facilitation Centre (HFC) due on 25-08-2025" containing all the documents pertaining to the bid and the earnest money demand draft. The bids must reach the office of the Principal, Govt. Polytechnic for Women Rehan on or before scheduled date and time. The bidder must read and understand all the "terms & conditions" given in Section-D of this document carefully before submitting the bid. 	

SECTION-A

- | | | |
|---|---|-------|
| 1. Name of the Firm / Organization | : | |
| 2. Registration Number | : | |
| 3. GSTIN | : | |
| 4. Complete Postal Address | : | |
| | | |
| | | |
| | | |
| 5. Mobile / Phone Number with STD Code | : | |
| 6. E-mail Address (if any) | : | |
| 7. Whether Manufacturer / Dealer / Supplier | : | |
| 8. Detail of Earnest Money | | |

Draft No.: -----

Date: _____

Amount : -----

Bank: _____

Date: _____

Signature of the Bidder
with seal

SECTION-B

Terms & Conditions:

- 1 Technical Bid & Financial Bid shall be submitted in separate sealed envelopes. The word 'Technical Bid' or 'Financial Bid' should be written on the outer sealed envelope. Both bids should be further enclosed in the outer sealed bigger envelope and the words 'Tender for the procurement of Items for setting up of Housing Facilitation Centre (HFC) at Govt. Polytechnic for Women Rehan, Distt. Kangra (H.P.)' must be written on the top of the outer envelope.
- 2 Financial bids shall be opened only when the bidder qualifies in the Technical bid.
- 3 Pre-dispatch inspection may be carried out (if deemed fit by inspection committee) at the cost of the successful bidder at his premises if necessary.
- 4 The firm should have valid GST and PAN, copies of which should be enclosed.
- 5 All Tenders/bids must be accompanied with Earnest Money Deposit (EMD) of ₹ 10,000/- (₹ Ten Thousand Only) in the shape of Account Payee Bank Draft in favour of **Principal, Govt. Polytechnic for Women Rehan**. The tenders without Earnest Money or incomplete in any respect, will be rejected. (Demand Draft of Earnest money should not be clubbed with tender fee)
- 6 The Tenders/Bids not accompanied by EMD or incomplete in any respect will be rejected outrightly.
- 7 The Tenders/Bids not accompanied by Tender fee will be rejected.
- 8 EMD will be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender.
- 9 The offer shall be inclusive of all taxes, commissioning, installation and training whenever required.
- 10 If felt necessary, the undersigned may ask for a demonstration/training of the machinery/equipment at supplier's cost.
- 11 A certificate to this effect that you are the manufacturer of the equipment/Authorized distributor for the manufacturer must be submitted and attached in the Technical bid.
- 12 The Tender/Bids will be opened on the date and time as mentioned in the tender document and in the presence of bidders if they wish to be present. However, undersigned reserved the right to change the date, time and venue of the receipt of the tender without assigning any reason.
- 13 The list of items along with specification and required quantities is mentioned in Section-C. However, the quantity may increase/decrease in final order.
- 14 Conditional Tenders/Bids and Tender/Bids not submitted on the prescribed tender form are liable to be rejected.
- 15 The supply order shall be issued to the eligible bidder on the availability of funds.
- 16 90% of the payment shall be released within 15 days upon receipt of a satisfactory installation report from the designated officer-in-charge or committee of the Institute, confirming that the equipment has been installed successfully and in accordance with the specifications outlined in the ~~Schedule of Requirements~~ (Section-C). The remaining 10% shall be retained as performance security and will be released after six months, subject to the satisfactory performance of the equipment during this period.
- 17 The Warranty/Guarantee shall be effective for the period of at least 36 months from the date of the actual installation of Machinery/Equipments at the actual location of the lab.
- 18 Principal reserves the right to accept or reject all or any of the bids received without assigning any reason thereof.
- 19 Tender received in open condition after due date & time will be summarily rejected.
- 20 It will be presumed that all the above conditions are acceptable to the bidders applying through the tender.
- 21 If the date of opening the tender/quotation happens to be holiday, the tenders/quotation will be opened on the next working day at the same time.
- 22 Tenders/quotations received through mail, telegraph, fax, conditional tenders/quotation and without Earnest Money shall not be accepted.

- 23 Principal may also appoint a 'Negotiation Committee' if required.
- 24 The bidder will be responsible for any damage or any loss in transit and has to replace the items within 10 days from the date of notice thereof at his own cost.
- 25 The bidder/supplier shall submit undertaking stating that their firm is not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.
- 26 The bidder/supplier shall submit undertaking stating that the prices quoted Vide Quotation No. _____ dated: _____ against Tender No: _____ dated: _____ for (name of item) are best and minimum and we have not quoted the same on lesser rates than those being offered to any customer nor we will do till the validity of offer or execution of Purchase Order.
- 27 **The rate quoted shall be inclusive of GST and any other tax and no future increase in rate will be allowed. The gross total value wise evaluation will be done.**
- 28 The bidder has to attach the supporting documents/catalogues for all the quoted items.
- 29 The bidders should strictly quote the items according to the specifications mentioned in the tender document. Any deviation from the required specifications shall not be accepted.
- 30 The complete bid should reach in the office of the undersigned on or before the due date and time.
- 31 **The bid should accompany ITR of previous 3 financial years.**
- 32 **The bidder should attach copy of the supply order of similar type of items from any 2 reputed govt. institutes.**
- 33 The bid offered by the bidders must be valid for six months from the date of opening the tenders.
- 34 **The bidders must put page numbers, stamp and sign on each paper submitted along with bids.**
- 35 The rates quoted should be F.O.R. destination **Principal Govt. Polytechnic for Women Rehan Distt. Kangra (H.P.)**
- 36 All disputes shall be settled within the jurisdiction of Civil Court, Jawali.

Check List of Documents to be attached with Technical Bid :

1. GST
2. PAN
3. Earnest money amounting to Rs. 10000/-(Rs.Ten Thousand only)
4. Tender fee amounting to Rs 500/-(Rs. Five hundred only)(Proof need to be attached)
5. Certificate of OEM or authorised distributorship
6. Copy of the supply order of similar type of items from any 2 reputed govt. institutes.
7. Non-Blacklisting undertaking
8. Price reasonability undertaking
9. Any other relevant document

Declaration by Bidder

I/We herewith enclose a sum of Rs. _____ as earnest money in form of demand draft or equivalent and should I/we fail to execute the agreement embodying the above-mentioned terms and conditions, agree that the above sum as EMD shall be forfeited to Govt. Polytechnic for Women Rehan.

Date: _____

Signature of the Bidder
with seal

SECTION C
Proforma for Technical Bid
(On Tenderer's Letter Head)

Sr. No.	Name of Item with detailed specification	Qty. to be procured	Remarks
1.	Shake Table The horizontal Shake Table should consist of a connecting rod and a vibration table. The cam should be connected to a variable speed motor. Linear guide ways should ensure that the motion of the table is linear. A circular/rectangular mounting plate should be placed on the vibrating plate through a T-slot/perforated so that the test structure can be mounted at top. The table should be able to generate harmonic motions of different amplitudes and the amplitude of base motions can be varied by changing the eccentricity of the cam. By varying the speed of the motor, the frequency content of the base motion can be varied. Specifications i) Maximum payload 20 kg ii) Sliding table dimension 400mm x 400 mm iii) Motor 1 HP iv) Frequency 0-25 Hertz v) Frequency control 5% vi) Amplitude: 0 to 10 mm Models:- (a) One storey frame-small (b) Four storey frame with stiffeners-soft storey model (c) Two span Simply supported beam model	01 No.	
2.	Building Models		
	(i) Masonry Buildings with Bands	01 No.	
	(ii) Confined masonry with confining Column	01 No.	
	(iii) RCC Beam Column Slab Joint detail	01 No.	
	(iv) Slab only	01 No.	
	(v) Beam Cantilever Slab	01 No.	
	(vi) Steel Frame with Puff Panel	01 No.	
	(vii) LGSF Technology	01 No.	
	(viii) Kath Kunni	01 No.	
	(ix) Dhaji Diwari	01 No.	
	(x) Thatra	01 No.	

Date: _____

Signature of the Bidder
with seal

SECTION – D
Performa for Financial Bid
(On Tenderer's Letter Head)

Sr. No.	Description of Item(s) (With Model/Make)	Qty	Unit Price (In Rs.)	Total Price (In Rs.) (Qty*Unit Price)	GST as applicable (In Rs.)	Total Amount (Total Price +GST)	Remarks
1.	Shake Table The horizontal Shake Table should consist of a connecting rod and a vibration table. The cam should be connected to a variable speed motor. Linear guide ways should ensure that the motion of the table is linear. A circular/rectangular mounting plate should be placed on the vibrating plate through a T-slot/perforated so that the test structure can be mounted at top. The table should be able to generate harmonic motions of different amplitudes and the amplitude of base motions can be varied by changing the eccentricity of the cam. By varying the speed of the motor, the frequency content of the base motion can be varied. Specifications i)Maximum payload 20 kg ii)Sliding table dimension 400mm x 400 mm iii)Motor 1 HP iv)Frequency 0-25 Hertz v)Frequency control 5% vi)Amplitude: 0 to 10 mm Models:- (c) One storey frame-small (d) Four storey frame with stiffeners-soft storey model c) Two span Simply supported beam model	01					
2	Building Models (i) Masonry Buildings with Bands (ii) Confined masonry with confining Column (iii) RCC Beam Column Slab Joint detail (iv) Slab only (v) Beam Cantilever Slab (vi) Steel Frame with Puff Panel (vii) LGSF Technology (viii) Kath Kunni (ix) Dhaji Diwari (x) Thatra	01 01 01 01 01 01 01 01 01 01					
	Total						

Date: _____

Signature of the Bidder
with seal