



**Govt. Polytechnic for Women Rehan (HP)**  
**Academic Plan (Aug-Dec, 2026)**

| Sr. No. | EVENTS                                                                                                              | DATE                     | DAY                | FACULTY COORDINATOR              |
|---------|---------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------|----------------------------------|
| 1       | Preparation & uploading of Lesson Plans(Teacher Wise) On Institution Website duly checked/approved by HOD/Principal | 1-8-26                   | Saturday           | All Teaching Faculty             |
| 2       | Commencement of semester classes of 1st & 3rd sem                                                                   | 1-8-26                   | Saturday           | All Teaching Faculty             |
| 3       | Orientation Programme for fresher's                                                                                 | 01-8-2026 to 07-8-2026   | Saturday-Friday    | Dr. Virender Singh               |
| 4       | Commencement of semester classes of 5th sem                                                                         | 6-8-26                   | Thursday           | All Teaching Faculty             |
| 5       | Departmental Staff Meeting                                                                                          | 10-8-26                  | Monday             | Teaching Faculty of each Deptt.  |
| 6       | Academic Interaction of Principal with HODs, faculty members & Students                                             | 17-8-26                  | Monday             | All HOD/OICs                     |
| 7       | Expert Lecture Applied Sci. Deptt.                                                                                  | 24-8-26                  | Monday             | Dr. Virender Singh               |
| 8       | Cleanliness Drive                                                                                                   | 27-8-26                  | Thursday           | Ms. Reena Kumari                 |
| 9       | Expert Lecture Computer Engg.                                                                                       | 28-8-26                  | Friday             | Mr. Rinkesh Chauhan              |
| 10      | Quiz Contest                                                                                                        | 29-8-26                  | Saturday           | Mr. Vivek Sharma                 |
| 11      | Review/Compliance of lesson plan by HOD/ Principal                                                                  | 29-8-26                  | Saturday           | All HOD/OICs                     |
| 12      | Youth Leadership Programme                                                                                          | 31-8-2026 to 05-9-2026   | Monday-Saturday    | Ms. Madhulika                    |
| 13      | Display of monthly attendance on notice board and institute website                                                 | 5-9-26                   | Saturday           | Class Incharges of all semesters |
| 14      | Class test I (30 marks)                                                                                             | 7-09-2026 to 11-9-2026   | Monday-Friday      | Academic Incharge                |
| 15      | Engineer's Day Celebrations                                                                                         | 15-09-2026               | Tuesday            | Mr. Arun Rana                    |
| 16      | Educational Visit of students of Computer Engg                                                                      | 15-09-2026 to 18-9-2026  | Tuesday-Friday     | Mr. Sanjeev Kumar                |
| 17      | Expert Lecture Arch. Asstt.                                                                                         | 17-9-25                  | Thursday           | Mr. Vipin Kumar                  |
| 18      | Academic Interaction of Principal with HODs, faculty members & Students                                             | 18-9-26                  | Friday             | All HOD/OICs                     |
| 19      | Field Visit of students of 1st Arch. Asstt.                                                                         | 19-9-26                  | Saturday           | Ms. Monika                       |
| 20      | Expert Lecture Civil Engg.                                                                                          | 21-9-26                  | Monday             | Mr. Namish Rana                  |
| 21      | Expert Lecture Applied Sci. Deptt.                                                                                  | 22-9-26                  | Tuesday            | Dr. Virender Singh               |
| 22      | Group Discussion debate                                                                                             | 23-9-26                  | Wednesday          | Mr. Virender                     |
| 23      | Expert Lecture Computer Engg.                                                                                       | 24-9-26                  | Thursday           | Mr. Rinkesh Chauhan              |
| 24      | Field Visit of students of 3rd sem Civil Engg                                                                       | 25-9-26                  | Friday             | Mr. Amit Thakur                  |
| 25      | Cleanliness Drive                                                                                                   | 26-9-26                  | Saturday           | Ms. Reena Kumari                 |
| 26      | Exposure visit of Computer Engg.                                                                                    | 28-9-26                  | Monday             | Mr. Sanjeev Kumar                |
| 27      | Review/Compliance of lesson plan by HOD/ Principal                                                                  | 30-9-26                  | Wednesday          | All HOD/OICs                     |
| 28      | Field Visit of students of 3rd sem Arch. Asstt.                                                                     | 3-10-26                  | Saturday           | Ms. Monika                       |
| 29      | Display of monthly attendance on notice board and institute website                                                 | 5-10-26                  | Monday             | Class Incharges of all semesters |
| 30      | Poster Making Competition                                                                                           | 6-10-26                  | Tuesday            | Ms. Bandna Devi                  |
| 31      | Class test II (30 marks)                                                                                            | 08-10-2026 to 14-10-2026 | Thursday-Wednesday | Academic Incharge                |
| 32      | Last Date for submission of online Exam Forms by all students through web based module of HPTSB                     | 15-10-2026               | Thursday           | All Students                     |
| 33      | Academic Interaction of Principal with HODs, faculty members & Students                                             | 17-10-26                 | Saturday           | All HOD/OICs                     |
| 34      | Educational Visit of students of 1st & 3rd sem Arch. Asstt.                                                         | 21-10-26                 | Wednesday          | Ms. Monika                       |
| 35      | Educational Visit of students of 5th sem Arch. Asstt.                                                               | 22-10-2025 to 24-10-2025 | Thursday-Saturday  | Ms. Monika                       |
| 36      | Field Visit of students of 5th sem Civil Engg                                                                       | 23-10-26                 | Friday             | Mr. Namish Rana                  |
| 37      | Expert Lecture Arch. Asstt.                                                                                         | 30-10-25                 | Friday             | Mr. Vipin Kumar                  |

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|----|-----------------------------------------------------------------------------------------------------------|--------------------------|-------------------|----------------------------------|
| 38 | Display of Mid Semester Internal Assessment marks on notice board & on institute Website                  | 31-10-2026               | Saturday          | Class Incharges of all semesters |
| 39 | House Test (As per HPTSB schedule)                                                                        | 02-11-2026 to 05-11-2026 | Monday-Thursday   | Academic Incharge                |
| 40 | Display of monthly attendance on notice board and institute website                                       | 05-11-2026               | Thursday          | Class Incharges of all semesters |
| 41 | Diwali Vacations                                                                                          | 06-11-2026 to 11-11-2026 | Friday-Tuesday    | All Teaching Faculty             |
| 42 | Parent-Teacher Meeting                                                                                    | 12-11-2026 & 13-11-2026  | Thursday & Friday | Class Incharges of all semesters |
| 43 | Field Visit of students of 5th sem Arch. Asstt.                                                           | 16-11-26                 | Monday            | Ms. Monika                       |
| 44 | Academic Interaction of Principal with HODs, faculty members & Students                                   | 17-11-26                 | Tuesday           | All HOD/OICs                     |
| 45 | Declamation                                                                                               | 18-11-2026               | Wednesday         | Ms. Reena Kumari                 |
| 46 | Cleanliness Drive                                                                                         | 19-11-2026               | Thursday          | Ms. Reena Kumari                 |
| 47 | Expert Lecture Civil Engg.                                                                                | 23-11-2026               | Monday            | Ms. Sonika Thakur                |
| 48 | Review/Compliance of lesson plan by HOD/ Principal                                                        | 25-11-2026               | Wednesday         | All HOD/OICs                     |
| 49 | Visit of Rationalization Committee                                                                        | 25-11-2026 to 27-11-2026 | Wednesday-Friday  | All Teaching Faculty             |
| 50 | End of Semester classes                                                                                   | 28-11-2026               | Saturday          | All Teaching Faculty             |
| 51 | Display of Final Attendance & Internal Assessment by H.O.D. on notice board institute Website as pdf file | 30-11-2026               | Monday            | All HOD/OICs                     |
| 52 | Last date of making appeal to Principal regarding condonation of attendance of the students               | 01-12-2026               | Tuesday           | Class Incharges of all semesters |
| 53 | Display of Detained students list                                                                         | 02-12-2026               | Wednesday         | All HOD/OICs                     |
| 54 | Commencement of Practical Exams                                                                           | 03-12-2026               | Thursday          | Academic Incharge                |
| 55 | End Semester Theory Exams Schedule                                                                        | 10-12-2026 to 31-12-2026 |                   | Exam Superintendent              |
| 56 | Winter Vacations                                                                                          | 01-01-2027 to 26-01-2027 |                   |                                  |
| 57 | Spot Evaluation                                                                                           | 27-01-2027               |                   |                                  |

Academic Incharge

Principal

Copy to

1. All HODs with directions to circulate to faculties under their control for compliance
2. Academic Incharge for information & compliance
3. Class Incharges for information and necessary compliance
4. Training Asstt. for record purpose
5. Notice Board for information of students

Principal

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